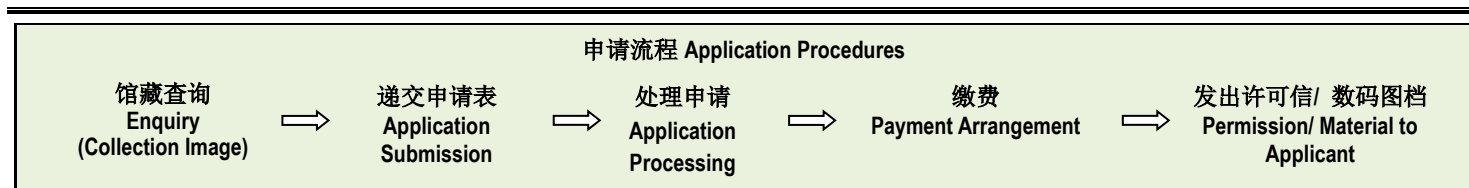




申请复印馆藏图像
APPLICATION FOR REPRODUCTION OF COLLECTION IMAGE

编号
Ref. No.



*申请人/机构 Applicant _____

*地址 Address _____

*电话 Telephone _____ *传真 Fax _____ *电邮 E-mail _____

*(阁下可选择提供部份或完整个人资料。所提供的个人资料仅供本馆知悉申请人/机构资料以便处理申请及联络使用。 The applicant may supply partial or complete personal data. The personal data provided will only be used for the museum to identify the applicant and facilitate the application.)

申请人/机构欲使用下列艺术馆藏品图像作 _____ 用途。
The applicant wishes to use the following images from the Museum collection for the purpose of _____.

出版 (如适用) For Publication (if applicable)

编/著者 Author/Editor: _____

书籍/刊物名称 Publication Title: _____

出版社 Publisher: _____ 印数 Print run: _____

出版年份 Publish Year: _____ 售价 Price: \$ _____

性质 Nature: ☐ 出售 for sale ☐ 慈善 for charity

☐ 免费派送 free distribution

类型 Type: ☐ 书籍 book ☐ 杂志 magazine ☐ 期刊

periodical ☐ 小册子 pamphlet ☐ 录像 video ☐ 光盘 disk

☐ 网页 web page ☐ 其他 other _____

展览或活动 (如适用) For Exhibition or Event (if applicable)

展览/活动名称 Event Title: _____

展览/活动日期 Period: _____

地点 Venue: _____

主办单位 Organizer: _____

入场费 Admission Fee: _____

图片用于制作 Image is used for the production of: _____

藏品编号 Collection Ref. No.	藏品标题 & 艺术家名称 Collection Title & Artist Name	*要求提供物料 Photographic Materials Required 数码图档 DIGITAL FILE (✓)	*要求准许复印 (✓) Reproduction Permission Required	
			作商业用途 For COMMERCIAL USE	作非商业用途 For NON-COMMERCIAL USE
1.				
2.				
3.				
4.				
5.				
6.				
7.				

☐ 申请人/机构已阅读及明白此表格收集的数据符合个人资料(私隐)条例以便本馆处理申请使用, 并愿意遵守全部申请须知并付所需费用。*(阅后请勾选方格。请参阅背页申请须知及收费。本馆会于批核后通知申请者有关付款安排。)

☐ The applicant reads through the form, understands the personal information collected is in accordance with the Personal Data (Privacy) Ordinance and will be used for processing the application only, and agrees to comply with all the conditions for application and pay the necessary fees as required.

*(Tick the box after reading. Please refer to the overleaf notes and the charge rate. The Museum staff will inform the applicant the payment arrangement upon approval of the application.)

签署 (若属机构请加盖章)
Applicant's Signature (& Company Chop where applicable)

申请人
Applicant _____
日期 Date _____

只供办理机关填写 For office use only		
费用 (港币) Fees (HKD)	+	=
(物料费 Photographic Material Fee)	(复印权费 Reproduction Royalty Fee)	(总费用 Total Fee)



复印图像收费 Charge Rate of Image Reproduction (w.e.f. 1 April 2023)

1. 物料费: 每张图像 (港币)

Photographic Material Fee per Image (HKD)

数码图档 DIGITAL FILE \$75

格式-jpg or tif 视乎现有图档 Format-jpg or tif, Subject to availability
解像度-不定 视乎现有图档 Resolution-Variou, Subject to availability
图档大小-不定 视乎现有图档 File size-Variou, Subject to availability

2. 使用权费: 每张次 (港币)

Reproduction Fee per Item per Usage (HKD)

作商业用途 \$1,000

For COMMERCIAL USE

作非商业用途

For NON-COMMERCIAL USE

作学术或非牟利用途而免费发放予公众者, 艺术馆会因应情况考虑豁免此部份收费。
Waiver may be considered for academic or non-commercial publication and free distribution, or for events open free to the public.

申请须知 Notes for Application

1. 申请者须填妥申请书并提供详确数据以便本馆审批。数据不完整之申请恕不受理。
 2. 图片复印按项收费, 申请者可向本馆职员查询费用实额。本馆会于申请获批核后通知申请者有关付款安排, 已付费用恕不退还。海外付款须由银行电汇, 并以港元结算。
 3. 部份馆藏或未能提供高像素数码图档。申请人宜先向本馆职员查询。
 4. 香港艺术馆保留若干藏品之使用及刊载权。请先向本馆职员查询以确定所需项目是否可使用。本馆亦有权拒绝与本馆形象宗旨抵触之申请要求。
 5. 本馆只供应现有完整图像, 恕不提供裁放或调度服务。
 6. 由接获申请书起计, 批核一般约需两个星期。
 7. 批准复印权只限使用一次, 并只适用于申请书内所述之用途。
 8. 引用本馆藏藏品图片时, 须适当地注明出处: 「香港艺术馆藏品」及/或「图片由香港艺术馆提供」。声明当附于图片旁, 如该刊物、印刷品、视听节目内另设有鸣谢一栏, 则可置于该处。
 9. 填妥之申请书请径寄:
电邮: hkmareg@lcsd.gov.hk
邮递: 香港九龙尖沙咀梳士巴利道 10 号
香港艺术馆办事处 藏品登记组
 10. 表格内所载录的个人资料仅用于办理图片复印事宜, 并会存盘于本馆作记录。根据个人资料(私隐)条例, 阁下有权要求查阅及更正本表格内所提供的资料。
 11. 查询: 2734-2181 香港艺术馆 藏品登记组
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Hong Kong Museum of Art Collection Image
Copyright belongs to the HKSAR Government
Reproduction without permission is strictly forbidden
1. Applicant should provide true and accurate information. Incomplete application will not be processed.
 2. Reproduction fees are charged per image. Applicant may consult the Museum staff for the correct amount of charges. Applicant will be informed of the payment arrangement upon approval of the application. Payment is non-refundable. **Overseas payment should be through bank tele-transfer (T/T) in HK Dollar.**
 3. High resolution digital images may not be available for certain collection items. Applicant is advised to consult the Museum staff prior to submitting application.
 4. Applicant is advised to consult the Museum staff on the requesting items as certain objects are restricted for reproduction. The Museum also reserves rights to decline requests where the intended use of the items might conflict with the Museum image.
 5. Cropping or tuning of images will not be entertained.
 6. Application processing normally takes around two weeks upon receipt of the form.
 7. Reproduction permission for use of the item(s) is valid for only one time for usage as stated on the form.
 8. Proper credits must be given for the use of Museum collection photo, viz. "HONG KONG MUSEUM OF ART COLLECTION" / "PHOTO SUPPLIED BY THE HONG KONG MUSEUM OF ART" as appropriate. It should be put adjacent to the photo unless the publication / audio-visual production contains a specific passage for acknowledgement in which case the credit could appear there.
 9. Completed form should be addressed to:
By email: hkmareg@lcsd.gov.hk
By post: Registration Sub-unit
Hong Kong Museum of Art Office
10 Salisbury Road
Tsim Sha Tsui, Kowloon, Hong Kong
 10. Personal data collected by means of this form will only be used for processing the application and will be kept in the Museum for record. In accordance with the Personal Data (Privacy) Ordinance, you have the right to request access and correction of the personal data stated in this form.
 11. Enquiry: 2734-2181 Registration, Hong Kong Museum of Art.